

TOWN OF LITCHFIELD  
SPECIAL BRIDGE COMMITTEE MEETING  
Public Works Department – 101 Russell Street  
Tuesday, November 22, 2016 - 3:00 p.m.

1. **Call to Order:** Bridge Committee Chairman Raz Alexe called the meeting to order at 3:10 p.m. with members Tom Waterhouse and James Koser present. Leo Paul, Jr. arrived at 3:18 p.m.

2. **Conduct Interviews for Four-Bridge Preservation Project:** The following firms presented their qualifications, their specialized design and technical expertise, their capacity and capability to perform work on time, their past performance with Town contracts and other clients focusing on cost control, quality of work and cooperation with the client. They also presented their knowledge of federal, state and municipal procedures. The Committee asked questions during the presentations, and they used individual consultant rating sheets for each firm.

a) **3:00 p.m: Anchor Engineering:** Anchor Engineering representatives in attendance were Mark M. Zessin, P.E., President/Principal in Charge, Dennis A. Garceau, P.E., Chief Structural Engineer/Project Manager, and Denise P. Lord, P.E., Senior Civil Engineer. Their presentation, including questions from the Committee, lasted 37 minutes.

b) **3:30 p.m: GM2 Associates:** Presenting for GM2 Associates were Madan M. Gupta, P.E., President, Lorin Pippin, P.E., Chief Structural Engineer, and Jagdeesh Gopal, P.E., Director of Bridge Engineering, Vice President. Their presentation including questions lasted 42 minutes.

c) **4:00 p.m: Cardinal Engineering:** Cardinal Engineering representatives in attendance were Joseph A. Cermola, III, P.E., Principal in Charge/Project Manager, Timothy M. Cermola, Director of Business Development/Client Manager, and Michael Egan, P.E., Chief Structural Engineer. Their presentation with questions lasted 52 minutes.

3. **Approval of Minutes: Motion:** Leo Paul moved to approve the November 8, 2016 Bridge Committee minutes, and Tom Waterhouse seconded. All voted aye and the motion carried.

4. **Adjournment: Motion:** Leo Paul moved to adjourn at 5:38 p.m. and James Koser seconded. All voted aye and the motion carried.

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Raz Alexe, Chairman

